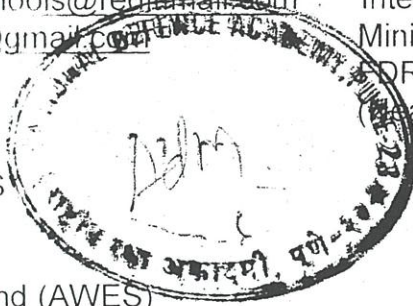


10/20/11
awes schools@rediffmail.com
aweshq@gmail.com

Army Welfare Education Society (AWES)
Adjutant General's Branch
Integrated Headquarters of
Ministry of Defence (Army)
DRC Building No 202, Shankar Vihar
(near APS) Delhi Cantt -110 010

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21 Sep 11

AWES
Northern Command (AWES)
AWES
APO

**ESTABLISHMENT OF NDA ENGLISH SCHOOL
AS ARMY PUBLIC SCHOOL**

Ref your letter No 8305001/NDA/AWES dated 25 Nov 10.

Competent authority has approved establishment of NDA English School as Army Public School, Khadakwasla under AWES wef 01 Apr 2012.

Army Public School, Khadakwasla will be managed as per guidelines contained in AWES Rules 2008 and Policies/Circulars issued by HQ AWES from time to time.

Attention is drawn to **Circular No 07/SCHOOLS/2006 regarding guidelines for upgrading and financing Regimental Schools as Army Public Schools under AWES.** Certain important issues meriting attention are as under :-

(a) Army Public School, Khadakwasla will initially be permitted to grow upto class VIII only. Upgradation beyond class VIII would be dependent upon school's financial viability and stability. If warranted, statement of case for up gradation of Army Public School, Khadakwasla beyond class VIII must be initiated well in time. The up gradation will be approved by HQ AWES.

(b) The SMC be composed in accordance with Articles 27, 43 to 45 of AWES Rules 2003.

(c) Principal be selected as per guidelines given in **Circular No 01/SCHOOLS/2006 dated 08 Feb 2006.** Principal should have requisite qualifications to head a class X school, as laid down by CBSE.

(d) The teachers be selected as per CSE procedures, in accordance with guide lines contained in **Circular No 08/SC S/2006.** The TGT & PRTs will initially be employed on term basis for three years given in SOP.

(e) Feasibility of outsourcing administrative security staff shall be explored. If inescapable, minimum Administrative and staff may be employed on term basis on approval of Patron.

CHAIRMAN
ARMY PUBLIC SCHOOL
KHADAKWASLA PUNE-411023

PRINCIPAL
ARMY PUBLIC SCHOOL
KHADAKWASLA, PUNE-411023

(f) Methodology of retaining/disposal of existing staff on pay roll of Army Public School needs to be worked out very carefully. Suitable notices would have to be issued to Principal, teachers and Adm staff on pay roll of Army Public School, Khadakwasla for terminating their services as per terms and conditions in the appointment letter/agreement. **The existing school should be treated as closed for all purposes.**

(g) The process of selecting Principal and teachers must be completed by Mar 12 and they should be in position by 01 Apr 2012. Services of the teachers and administrative staff should be terminated before the school comes under AWES. Existing competent teachers meeting the CBSE educational qualifications may be considered for appointment on adhoc basis for one year after a gap of minimum of seven days from the date of termination of service. The condition of holding an AWES Score Card for appointment as adhoc teachers may be relaxed in their case. **They should be advised to appear and qualify in All India Written Test scheduled on second Sunday of Dec 2011.** The terms and conditions for their employment should accordingly be formulated.

(h) Maximum publicity should be given for teachers to appear in All India Written Test scheduled on second Sunday of Dec 2011 so as to broaden base for selection of quality teachers.

(j) **The school should apply for affiliation to CBSE as & when applicable as per CBSE Affiliation Bye Laws.** Action must start to create necessary facilities/infrastructure required to be fulfilled to facilitate affiliation from CBSE.

(k) The functioning, management and accounting of Pre-primary sections & Marathi School must be de-linked from Army Public School and it should function as separate and independent identity. **Pre Primary sections & Marathi School will not be part of Army Public School.**

(l) The pay and allowances of staff should be as per Article 123 of AWES Rules 2008 read in conjunction with this HQ AWES letter No B/45902/Amdt/AWES dated 27 Apr 2009.

(m) The minimum fee structure of students should be as per Article 281 as amended. As per note 2 of ibid Article, School Managing Committee may adopt a higher fee structure at their discretion to make the school financially self sustaining.

(n) The financial management of the school should be planned as per guidelines contained in **letter No B/45741/AWES dated 31 Aug 2006.**

(o) The Account Book should be maintained as per guidelines issued vide this office **Circular No 02/SCHOOLS/2006 dated 22 Feb 2006.**

CHAIRMAN
ARMY PUBLIC SCHOOL
KHADAKWASLA PUNE-411023

PRINCIPAL
ARMY PUBLIC SCHOOL
KHADAKWASLA, PUNE-411023

Financial Planning


As per revised policy, it will not be feasible for AWES to give Corpus as hither to fore. However, adequate and matching initial grant will be given to put the school on a sound financial footing. Financial assistance being contemplated by HQs Southern Command, HQ M & G Area, HQ Pune Sub Area and NDA Khadakwasla be indicated, as stipulated in Appendix 'A' to Circular No 07/SCHOOLS/2006 be forwarded by 28 Feb 2012.

(i) AWES and CBSE circulars be down loaded from websites as under :-

(a) AWES - www.awes.nic.in

(b) CBSE – www.cbse.nic.in

7. Appendix B to Circular No 07/SCHOOLS/2006 duly completed be forwarded by 30 Apr 12.


(A Datta)
Col (Retd)
Director School
For Adjutant General

Copy to :-

HQ M & G Area

- For information and necessary action as per para 5 above.

HQ Pune Sub Area

NDA Khadakwasla

- For information and necessary action.

Army Public School
Khadakwasla

Internal

Dir Project


CHAIRMAN
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